



Wisconsin Association

Fall Leadership Conference - Minutes October 23, 2017 at 1:30 p.m.

Chapters present: NWTC Green Bay, CVTC Eau Claire, NTC Wausau, WITC Rice Lake, SWTC Fennimore, BTC Janesville.

- I. **Call to Order:** The meeting was called to order by Sara Niederfeld (Wisconsin President)
- II. **Icebreaker Getting to Know You Bingo:** Members traveled around the room looking for other members who could fill in the spaces on their bingo sheets. Congratulations to Shane Adams, Kathryn Dennis, and Valerie Smith for being the first three members to complete the task.
- III. **Officer Speeches & Candidate Forum:** There were six (6) candidates running for four (4) officer positions. Candidates: Shane Adams (CVTC Eau Claire), Jason Dahlen (NWTC Green Bay), Michele Kelly (NTC Wausau), Sara Arrowood (NTC Wausau), Kelly Jo Hengst (WITC Rice Lake), & Kathryn Dennis (WITC Rice Lake). Candidates gave two (2) minute speeches and were each asked two (2) questions provided by the Wisconsin Executive Board.
- IV. **Officer Election Voting Session:** Voting delegates were instructed how to fill out their ballot. Voting delegates represented: WITC Rice Lake, NTC Wausau, NWTC Green Bay, BTC Janesville, SWTC Fennimore, & CVTC Eau Claire.
- V. **Ten (10) Minute Break:** The Executive Board took time to tally the voting ballots and slot the new officer team. Results were announced later in the meeting.
- VI. **State Pin Contest:** Sara Niederfeld announced the Wisconsin State Pin Contest and the reason for having a great pin for the National Leadership Conference (NLC). Complete set of rules for the contest can be found at <https://www.wisconsinbpa.org/pin-contest-rules>. **Pin contest deadline is December 1st at midnight!**
- VII. **Torch Awards:** Libby Dannhoff (Wisconsin Vice President) explained the benefits of Torch Awards and the different levels that a member could earn by completing activities for Torch Points. She also shared some of the different activities a member could complete to earn Torch Points. Torch Points can be entered in at <https://www.registermychapter.com/bpamem/Login.asp?From=TorchAwards.aspx> or by using the app BPA Schedule. If members have any questions they should e-mail Libby at ldannhoff5@gmail.com. Additional information can be found at <https://www.wisconsinbpa.org/torch-awards> or <http://www.bpa.org/service/torch>. **Statesman deadline is February 1st a midnight!**
- VIII. **BPA Cares/Professional Cup:** Courtney Masrud (Digital Media Specialist) started by having all member present participate in a community service activity called "A Million Thanks". Cards were provided for members to write personal and thank-you messages to men and women who have and are currently serving their country in the armed forces. To learn more about "A Million Thanks" Visit www.amillionthanks.org.

After the activity, Courtney explained the benefits for chapters and members who participate in BPA Cares on both the State and National levels. She talked about some of the different activities and different awards

chapters could take part in and explained how to submit for the awards. Lastly, Courtney explained the main reason the Executive Board was encouraging them to participate in BPA Cares Awards – to bring home the Professional Cup! To learn more about BPA Cares Awards on the state level please visit <https://www.wisconsinbpa.org/bpa-cares> . **Wisconsin BPA Cares Awards deadline is February 1st at midnight.** To learn more about BPA Cares Award on the national level please visit <http://www.bpa.org/service/bpacares> . **National BPA Cares Awards deadline is March 15th and April 1st.** If you need any help or have any questions, please contact Courtney Masrud at cjk_04_89@yahoo.com.

IX. Milk Moola: Brianna Sprague (Member Support Specialist) announced the state fundraiser Milk Moola. Members and chapters are encouraged to collect caps and tops off of Kwik Trip's Natures Touch products to help raise money for the Wisconsin Association. Caps and tops can be turned into Brianna at the Fall and State Leadership Conferences. Chapters who collect a minimum of 500 caps/tops will receive recognition at the State Leadership Conference and the chapter who collects the most will take home the state's first traveling plaque. For more information please visit <https://www.wisconsinbpa.org/milk-moola> . For additional help or questions, please contact Brianna Sprague at briannasprague@gmail.com.

X. Mike Tokheim/Filling out an Application: Shane Adams discussed the Mike Tokheim Scholarship awarded to students at the State Leadership Conference. All members meeting the qualifications are encouraged to apply for the scholarship – four (4) awards at \$200 each. For more information please visit <https://www.wisconsinbpa.org/mike-tokheim-award> . **The Mike Tokheim Scholarship deadline is February 1st at 11:59 p.m.**

After discussing the scholarship, Shane discussed some do's and do not's for filling out an applications.

XI. Ten (10) Minute Break: BPA members walked down to the water for groups pictures. Pictures will be posted on Facebook and e-mail out to advisors.

XII. Website Scavenger Hunt: Jaron Hach walked members through the state website found at www.wisconsinbpa.org and then a little through the national website found at www.bpa.org.

XIII. BPA Constitution Revision Questions & Answers: Scott Elza (Wisconsin State Director) announced that the constitution revision voted on by the Executive Board and then the chapter voting delegates prior to the Fall Leadership Conference had passed. Scott also covered some of the changes made to the constitution due to the revision, such as:

- General grammar & punctuation corrections.
- Administrative Team members and hosting chapter advisors were added to the Executive Board.
- Vacated officer positions after October 1st and before January 1st will be filled by appointment by the State Director.
- Chapters may now run an unlimited number of candidates.
- State Officer duties were updated and specified.
- Several appendices were removed and changed into state documents.
- The State Officer Candidates Rules & Regulations appendix was split into two (2) documents – the Election Policy Rules & Regulations appendix and the State Officer Candidates Rules & Regulations document.

XIV. WSAP Competitions/SLC Changes: Scott then covered the different kinds of competitions offered at state through WSAP (Workplace Skills Assessment Program) and how many event/competitions each student could participate in.

- All Open Events (50 questions, 1 hour time limit, only calculator and scratch paper)
- Interview Skills and Advanced Interview Skills is **FREE** at state!
- Four (4) more contest can be taken
 - i. Only two (2) can be judged events.

- ii. Only one (1) can be a team event.

For more information please visit <https://www.wisconsinbpa.org/wsap-competitions>

Scott then announced that the state conference would be changing to a two (2) day conference and students would take tests on their local campuses Monday through Wednesday. They would then travel to Wausau for session, voting, workshops, judged events, and the awards banquet. There will not be a dress code while students are testing at their local campuses.

XV. Installation of New Officers:

- Congratulations to Kathryn Dennis our new Communications Officer!
- Congratulations to Michele Kelly our new Marketing Officer!
- Congratulations to Kelly Jo Hengst our new Secretary!
- Congratulations to Shane Adams our new Parliamentarian!

XVI. Merit Scholar Kahoots: Canceled due to a lack of time.

XVII. Alumni Panel: Canceled due to a lack of time.

XVIII. FLC Survey: All members attending the conference were encouraged to take the following surveys to provide the Executive Board and CTSO organizations with feedback to improve for future conferences.

BPA FLC Survey - <https://www.surveymonkey.com/r/DRBDWWD>

CTSO Survey - <https://goo.gl/forms/uCr8fil5L4iZPFnv1>

XIX. Adjournment: The meeting was adjourned by Sara Niederfeld.